

L. N. MISHRA INSTITUTE OF ECONOMIC DEVELOPMENT AND SOCIAL CHANGE,  
1, Jawaharlal Nehru Marg, Patna-800001

### DISCIPLINE RULES

Students of the Institute are required to follow the points mentioned below for maintenance of discipline in the campus :

1. The students are required to attend a minimum of 85 % of the classes for being sent-up for the examination. In extraordinary and compelling circumstances where the attendance is less than 85% on account of (a) prolonged sickness (b) marriage of self (c) death of one of the parents or guardian, the students are, however, allowed to take the examination with attendance even on less than 85% but more than 75% in such cases the students are required to intimate the cause immediately to the Director in writing and get permission first.
2. Attendance in all the programmes as notified by the authority shall be compulsory.
3. Compliance of instructions/orders of the authority/authorities in respect of examination/attendance/placement/summer training special programmes organised etc. shall have to be strictly followed, without fail.
4. The use of unfair means in the examinations is strictly prohibited & punishable.
5. Speaking loudly, gossiping and loitering on the Institute campus are acts of indiscipline. SMOKING is strictly prohibited in the campus.
6. Indecent behaviour with faculty members, staff and others will be treated as misconduct and may result in disciplinary action which shall include expulsion from the Institute.
7. Late coming in the class-room, will be considered as absence from the class. Cases of proxy attendance will be treated as an act of gross misconduct, besides the student indulging in proxy being penalized with absence from the particular class.
8. Any act which causes damage to the assets of the Institute will be considered to be an act of Indiscipline.
9. The library has been fully automated and has got best collection of books while the students are advised to take maximum advantage of the library, they should observe strict discipline. There shall be absolute silence in the library. There is provision for keeping the books and packets for the students at the counter. Timely return of books and payment of dues to the library are essential. Fines are charged on overdue books (Rs. 12/- per day per volume).
10. Students are required to attend the classes or any function in the Institute with the Identity Card to be provided by the Institute.
11. Students are required to park their Cycle/Scooter/Motorcycle (except four wheelers) the vehicle shed only on the parking space on payment of prescribed parking charges. Cars must not be brought inside the campus.
12. Intoxication, smoking and taking of drug shall be treated as misconduct and are therefore strictly prohibited.
13. Chewing and spitting of pan in the class room/library/computer centres or anywhere else in the premises is strictly prohibited and will be considered as an act of indisciplinary and it will be punishable. As a student is found spitting pan, a fine shall also be imposed individually. If in spite of those instructions, if there be any spitting of pan inside the class room or on the wall thereof or the rooms or otherwise found, collective/individual fines will be imposed on the class as a whole besides the individuals fines as stated.
14. Use of mobile phones in the class room/library/computer centres/auditorium during any function strictly prohibited and is considered to be an act of violation of discipline. Similarly, the students are not supposed to use the mobile phones in the guest lectures and other special occasions.

The students are required to take proper care of their Mobile phones and other valuables. They are advised against leaving them carelessly.

The students who are depositing their valuables in the Library/Enquiry Counters are advised to take particular care of the valuables including mobile phones as it becomes very difficult to trace out the missing cases. The Institute does not undertake any responsibility for the missing things.

- 15. Grievances are to be brought to the notice of the authorities through proper channel only. The decision of the Director shall be final.
- 16. Students both Boys and Girls shall strictly follow the prescribed dress code.
- 17. Ragging in any form will be strictly prohibited. Recently, under the instructions of the Hon'ble Supreme Court of India and through the AICTE special instructions have been issued against Ragging. If found Ragging, the following could be the possible punishments :

- (i) Cancellation of Admission.
- (ii) Suspension from attending classes.
- (iii) Withholding/withdrawing scholarship/fellowship and other benefits.
- (iv) Debarring from appearing in any test/examination or other evaluation process.
- (v) Withholding results.
- (vi) Debarring from representing the institution in any national or international meet, tournament, youth festival etc.
- (vii) Suspension/expulsion from the hostel, if any.
- (viii) Rustication from the institution for period varying from 1 to 6 semesters.
- (ix) Expulsion from the Institution and consequent debarring from admission to any other institution.
- (x) Fine upto Rs. 25,000.00
- (xi) In case of Ragging, involving violence, the matter will be referred to a Court of Law through a proper case and in such cases rigorous imprisonment will also be imposed depending upon the existing laws.

In case of Ragging in any form, the students are advised to report the matter immediately to the Director or the Registrar and also the Members of the Disciplinary/Ragging Committee constituted for this purpose.

The students are sincerely advised to follow strictly the disciplinary rules and conduct themselves in such a manner with dignity and self restrain that may raise the prestige of the institution and their own prestige.

It is hoped that Students will strictly follow on instructions and they will do well in studies. The Institute wishes every one a bright and successful career.

**Director**

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I have gone through the discipline rules listed above and do undertake to abide by them.

Name :  
Roll No:  
Session :

Signature :  
Course :  
Date: