

L. N. Mishra Institute of Economic Development and Social Change
1, Jawaharlal Nehru Marg, Patna-800001

Phone No: 0612-2505200 Website: www.lnmipat.ac.in email: lnmipat@gmail.com

No: 466/2020

Date: 17/11/2020

Tender Notice

L. N. Mishra Institute of Economic Development and Social Change, Patna invites proposal for supply of Manpower from reputed and experience Service Provider (Firm/agency/company). Tender will be based on two Bid System (Technical & Financial) The Service Provider should quote the rate separately for Service Charge, other charges (if any) and Statutory Taxes etc. The Service Provider must be duly registered with the concerned competent authority.

Sealed Tender along with other details and photo copy of concerned documents. be addressed to The Registrar, L. N.,Mishra Institute of Economic Development and Social Change, Patna-800001 with a demand draft worth Rs. 20,000/- (Rupees Twenty thousand) as Earnest Money (refundable) in favour of Director, L. N. Mishra Institute of Economic Development and Social Change, Patna, payable at Patna.

Details Terms and Conditions can be obtained from the office of the Institute or Website www.lnmipat.ac.in of the Institute.

The last date for submission of tender would be 15 (Fiteen) days of Publication of the Tender Notice.

The Institute reserves the right to cancel the Tender at any stage without assigning any reason.



Registrar

L. N. Mishra Institute of Economic Development & Social Change,
1, Jawaharlal Nehru Marg, Patna-800001

Ref: Tender Notice No. 466/2020 dated 17.11.20
Sub: For Supply of Manpower

Terms & Conditions

1. The Service Provider must be reputed having its Annual Financial Turn Over Rs. 1.00 Crore (One Crore) and above as per previous three years Audited Balance Sheet.
2. The Service Provider must be duly registered with the concerned competent authority and experienced in supply of Manpower for the offices of Govt./Semi Govt./Teaching Institution/ University/Public Undertakings.
3. The Institute will pay the consolidated monthly wages along with E.P.F., E.S.I (Employer Contribution) & other Statutory amount (if any) through the Service Provider in accordance with the circular of Labour Department, Govt. of Bihar under Minimum Wages Act as well as other Government Directives. The Manpower supplier (Service Provider) will ensure payment of wages as prescribed by the Govt. The Service Provider shall also pay ESI, EPF and other statutory liabilities against the Manpower. The required Manpower and their qualification will be decided by the Institute.
4. The Service Provider will ensure supply of Manpower as per requirement during the contract period.
5. The Service Provider should quote the rates separately for Service Charges, other charge (if any) and Statutory Taxes etc. Tender will be based on two bid system (Technical & Financial) and only Technically Qualified Bidder will be considered for Financial Bid.
6. The work of providing Manpower to the Institute premises shall have to be undertaken without causing any damage to Institute's Properties discipline and orderliness. The Service Provider shall have to ensure that there is no theft of the movable/immovable property at office and Institute premises.
7. Payment against supply of Manpower shall be made monthly upon submission of bill by the Service Provider.
8. The Contract can be terminated at any point of time if the service of the Service Provider/ personnel are not found satisfactory. In such event, the Institute shall be forced to appoint other source of Manpower.
9. That the Service Provider shall submit the proof of having deposited the amount of ESI, EPF contributions and GST etc towards the persons deployed at LNMIEDSC in their respective names before submitting the bill for the subsequent month. In case the Service Provider fails to do so, the amount towards the bill for the current month will be withheld till submission of required documents.
10. The Service Provider shall deploy good/smart, experienced and reliable persons with robust health and clean records preferably within the age upto 65 years.
11. The Service Provider shall make payment of wages through Bank to its personnel deployed at the Institute Centre on or before 7th of every month. The Institute reserves the right to check periodically payment of wages made by the Service Provider to its Personnel deployed at LNMIEDSC premises.



12. The Service Provider shall maintain register for making the attendance of deployed personnel which shall be kept under the charge of an officer/staff of the Institute.
13. Deployed Personnel should not leave their posts/duty without permission of the Institute. They will be allowed Leave by the Institute for any unavoidable/emergent situation at the discretion of the Institute..
14. In case of any happening of untoward event with personnel during duty hours, all responsibility will be borne by the Service Provider
15. The Service Provider will discharge all its legal obligations in respect of the Manpower to be employed/deployed for the execution of all the rules and regulations and provisions of Law in force that may be applicable to them from time to time. The Service Provider shall indemnify and keep indemnified the LNMIEDSC from any claims, loss or damage that may be caused to it on account of any failure to comply with the obligations under various laws. In case of any dispute, the decision of the Director of LNMIEDSC shall be final and binding on the Service Provider..
16. Periodical Assessment of work/discipline and duty of Manpower (deployed by the Service Provider) will be done by the Institute and if not found proper/satisfactory will be terminated by the Institute.
17. Service Provider shall execute an agreement on Non Judicial Stamp paper for a value of Rs. 1000/-.(One thousand).
18. The Service Provider and his/her deployed personnel shall not directly or through its Personnel divulge any secret/confidential and sensitive information of the LNMIEDSC which come to their knowledge in the discharge of their duties.
19. Any legal dispute arises out of the agreement / order would be dealt with the competent jurisdiction/authority at Patna only.
20. This Work Order should be terminated at any stage by one month prior written notice.
21. First Contract should be made for a period of two years which can be extended on yearly basis for maximum two years on the basis of performance of the Service Provider and its Manpower..


Registrar